Oifig Maoine Intleachtúla na hÉireann
Intellectual Property Office of Ireland

Protocol for Payments to the Intellectual Property Office of Ireland by Electronic Funds Transfer

The Intellectual Property Office of Ireland can accept payment by Electonic Fund Transfer (EFT) in accordance with the following protocol only.

1. All payments must be in Euro.

2. On the bank transfer, the payer must give the following payment-reference information:

- patent/trade mark/design application/registration number
- details of what the payment is for (*eg new application, registration fee, renewal fee*)
- your name/company name

3. Each payment must be followed by a remittance notice detailing:
   - date and amount paid to the Intellectual Property Office of Ireland EFT bank account
   - name and address of applicant
   - patent/trade mark/design application/registration number
   - details of what the payment is for *(eg new application, registration fee, renewal fee)*
   - where a payment is to cover a number of different transactions, a schedule/breakdown of the payment must be provided.

The remittance notice must be e-mailed to: payments@ipoi.gov.ie

4. In order to meet a statutory deadline in relation to the payment of a fee, please allow up to two working days for payment to reach our bank account.

5. To ensure full reception of the amount, fee payments must be made without charge to the payee.

Note: The Office cannot accept any responsibility for payments made into this account that cannot be identified due to lack of information.

Should you have any queries please contact the Finance Section at: payments@ipoi.gov.ie or telephone 00 353 56 7720111

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Intellectual Property Office of Ireland EFT Bank Details:

Account Name: Department of Enterprise Trade and Employment
Bank Name: Danske Bank, 3 Harbourmaster Place, IFSC, Dublin 1
A/C Number: 80012459
Sort Code: 951990
IBAN: IE94DABA95199080012459
BIC: DABAIE2D

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